



**Ascension-St. James Airport and Transportation Authority
6255 Airport Industrial Blvd., Gonzales, Louisiana 70737**

August 22 2017 Regular Meeting Minutes

- 1) The Ascension-St. James Airport and Transportation Authority met on, 2017 at 4:00 p.m. at the airport site with Chairman Richard Webre presiding. The following members were present, Jared Amato, Charles Ketchens, Rydell Malancon, Kevin Landry and Jeff Gaudin.
- 2) Others attending included Cody Martin, Jeff Sumner, Nico Eymard, Nicholas Delbasto, and Janet Gonzales.
- 3) A motion and second were made by Jeff Gaudin and Charles Ketchens respectively to accept the July 25, 2017 Regular Meeting Minutes as printed. The motion carried unanimously.
- 4) Under the Treasurer's report Janet Gonzales introduced a letter from Latuso and Johnson, outlining their services in the FYE June 30 2017 audit. The credit card bill was also presented review. A motion and second were made by Jared Amato and Jeff Gaudin respectively to pay the card bill \$1,361.04. The motion was carried unanimously.
- 5) Jeff Sumner gave the engineers report.
- 6) A motion and second were made by Jeff Gaudin and Rydell Melancon respectively to authorize Jeff Sumner to submit an application to Ascension Water Company for the extension of their water line to service the airfield and pay the \$500 application fee. The motion carried unanimously.
- 7) A resolution was made by Jared Amato and Jeff Gaudin respectively authorizing the Chairman to execute a grant agreement with the Federal Aviation Administration and Louisiana Department of Transportation, and to execute any subsequent documents, related to FAA Project 14, Runway17/35 and Taxiway Overlay Design not to exceed \$200,000. The resolution carried unanimously.
- 8) Janet Gonzales gave the airport managers' report.
- 9) Chairman Webre briefed the situation report. He noted that the act of donation of a 2007 Jeep Liberty for use as a crew car has been finalized. The car will be serviced and the airport logo applied to the car prior to being put into service.
- 10) A motion and second were made by Jared Amato and Jeff Gaudin respectively to authorize the chairman to approve a purchase of a used GPU not to exceed \$20,000.
- 11) Chairman Webre recognized the board's appreciation to Nicolas Delbasto for his six months of service to the airport and wished him well as he returns to LA Tech to complete his Aviation Degree.
- 12) The next meeting is scheduled for September 26, 2017 at 4:00 pm.
- 13) With no other business before he board the chairman adjourned the meeting.

Rick Webre, Chairman

Cynthia Stafford, Secretary